

implementation of programs for clients with developmental disabilities. A total of four employees applied for the subject examination which resulted in a list of one eligible with an expiration date of March 21, 2021. One certification was issued and no appointments have been made.

A review of the appellant's application reveals that she possessed a Bachelor's degree in one of the specified areas listed in the announcement. Agency Services credited the appellant for her education. The appellant also listed that she served as a Senior Community Program Specialist from July 2017 to the October 2017 closing date, as a part-time Respite worker from January 2017 to September 2017, as a Dental Assistant 1 from April 2001 to July 2017, as a Cottage Training Technician from December 2000 to April 2001, and as a Human Services Assistant from October 1993 to December 2000. Agency Services credited the appellant with four months of applicable experience for her service as a Senior Community Program Specialist and two months of pro-rated experience for her work as a Respite worker. However, it did not credit her with any other applicable experience. Accordingly, Agency Services determined that the appellant was ineligible for the subject examination as she lacked six months of applicable experience.

On appeal, the appellant provides clarifying information and argues that she possesses over 24 years of applicable experience.

CONCLUSION

N.J.A.C. 4A:4-2.6(a) provides that applicants shall meet all requirements specified in the promotional announcement by the closing date. *N.J.A.C.* 4A:1-1.2(c) provides that a rule may be relaxed for good cause in a particular situation. Initially, it is noted that Agency Services correctly credited the appellant with six months of applicable experience based on her service as a Senior Community Program Specialist and as a part-time Respite worker. However, a review of the record indicates that the appellant continues to serve as a Senior Community Program Specialist. The appellant now has enough applicable experience based on this service. Additionally, the situation is not competitive as there was only one eligible candidate for the examination. Under these circumstances, good cause exists to relax the provisions of *N.J.A.C.* 4A:4-2.6(a) and accept the appellant's experience after the closing date, for eligibility purposes only, and to admit her to the examination.

ORDER

Therefore, it is ordered that this appeal be granted and the appellant's application be processed for prospective employment opportunities only.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 20th DAY OF JUNE, 2018



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